

OMNI PROPERTY MANAGEMENT
P. O. Box 708, Lafayette, Indiana 47902

TO: _____

DATE: _____

RE: Complex _____
Unit _____

Dear _____:

Your Security Deposit in the amount of \$_____ will not be refunded due to the fact that your lease agreement was broken by:

- _____ Not fulfilling your lease term
- _____ Not giving a 30-day written notice of move out
- _____ Other _____

The following is an itemized listing of the charges you owe:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Charges \$ _____
Less Deposit \$ _____
Total Due \$ _____

Please pay these additional charges to the rental office within 15 days or they will be forwarded to a collection agency.

Very truly yours,

OMNI PROPERTY MANAGEMENT